

RECORD OF PROCEEDINGS
MINUTES OF THE GRANDVIEW HEIGHTS SCHOOLS BOARD OF EDUCATION
Regular Meeting – February 12, 2020

The Grandview Heights Schools Board of Education met in regular session at the Brotherhood of Rooks Media Center in the Grandview Heights High School.

Call to Order: President Jesse Truett called the meeting to order at 7:00 p.m.

Roll Call	Members Present:	Members Absent:
	Eric Bode	Molly Wassmuth
	Emily Gephart	
	Kevin Gusé	
	Jesse Truett	

Pledge of Allegiance was said and a moment of silent meditation was held.

Presentation – Construction Update

Mr. Mike Kray from Corna-Kokosing/Elford (CKE), presented to the Board on the following:

- Construction fence is up;
- Utility connection work will be done along Oakland Ave. next week;
- Site/basement/enabling work planned the following week;
- CKE has received GMP #2 bids and those are expected to be presented to the Board of Education at the March meeting.

Ms. Wassmuth arrived at 7:11 p.m.

Presentation – Mr. Rob Brown, GHHS Principal

Mr. Rob Brown presented to the Board of Education on some of the academic focus areas for Grandview Heights High School including the following:

- Continued focus on the “why” to address academic and social/emotional needs;
- Continue to increase access of rigorous content and supports for any/all barriers for students;
- Expand access to career-based programs and opportunities for all students;
- For students to understand and maximize their supports;
- Continue to implement strategies to personalize learning for all students through models of blended learning, project-based learning, design challenges, and inquiry-based instruction.

Mr. Marc Alter presented more specifically on the Explore Program, including how it started and the need that it was designed to fill. This program is a “thought lab” that allows students to pursue their own topics of learning. Mr. Brown also explained that many of the concepts of the Explore program have been integrated into other classes throughout the high school. Two current Explore students also spoke to the Board about their experience in the program.

Motion 20-068 (Minutes) Mr. Bode moved to approve the minutes of the following meeting:
Regular Meeting, January 15, 2020

Mr. Gusé seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.
Motion carried 5-0.

Treasurer’s Reports

Beth Collier reviewed facility construction budget vs. actual reports with the Board of Education along with the January, 2020 financial reports.

Motion 20-069 (Treasurer’s Reports) Mr. Gusé moved to approve the January, 2020 Treasurer’s reports and accept payment of the January, 2020 bills for all funds.

Mrs. Gephart seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.
Motion carried 5-0.

Superintendent's Report

Teaching and Learning

At Stevenson Elementary, Basketball Jones came to kick off National Kindness Week. Third-grade leadership team kept the message from Basketball Jones going by doing daily kindness quotes and challenges. The leadership team developed a spirit week and challenged the students to raise \$500.00 to support the Australia Wildlife Fund. The students and families exceeded the \$500.00 challenge and the leadership team is excited to help the animals in Australia.

At Edison Intermediate, ROX has started, and all 4th grade girls are enjoying their ROX meetings as they learn about student leadership, empowerment, and positive relationships with others. Thanks to Abby Mally, Amber Nickels, Tory Trimble, and Sarah Hoepf for leading the ROX student groups as this is a wonderful program!

A team representing, Edison Intermediate (EI) achieved Highest Honors in the recent WordMasters Challenge™—a national vocabulary competition involving nearly 125,000 students annually. The EI fifth grade team scored 188 points out of a possible 200 in the first of three meets this year, placing eighth in the nation. Competing in the difficult Blue Division, fourth grader Lola Van Ausdal and fifth grader Luca Reo each earned a perfect score of 20 on the challenge. Nationally, only 83 fifth graders achieved this result! The students were coached in preparation for the WordMasters Challenge™ by Joan Grundey.

At Grandview Heights High School, Marc Alter is working with seniors Izzy Evans and Jenna Richards on an independent study. Izzy and Jenna, in collaboration with the 6th grade team, are working with 6th grade students to explore causes and the impact of poverty and are arranging trips for 6th graders to local service agencies. The most recent trip was to the Little Bottoms Free Store in Franklinton.

District Wide

Congratulations to BOE President Jesse Truett! The Ohio School Boards Association is recognizing Mr. Truett with an Award of Achievement at its Central Region Spring Conference for his board member service to public education.

We continue to improve our food choices with and for our students. There have been improvements to include salad bars and salad bar enhancements, hummus options, soup options, grab and go options, and overall more freshly prepared food choices. At our March BOE meeting, Kyle Mahan will present the results from his last survey and a detailed update.

As of February 10th, we have started site clearing and earth moving as well as the preparations for the partial demolition of the high school to make way for the new middle school.

Due to professional development for our teachers and staff, Grandview Heights Schools will have a district-wide late start on Thursday, February 13, 2020.

Chris Deis presented at our last board meeting the findings of our five-month trial period of videotaping and close captioning and the corresponding cost analysis to views. We would be required to offer close captioning or transcription of our Board of Education meeting audio recordings if posted to our webpage. One estimate we have received is \$2.50/per minute of audio transcription into a text file. So, for example, a 90-minute BOE meeting would cost \$225.00 to be transcribed. We are gathering additional estimates as well.

A Professional Development and Coaches Staff meeting was held on January 22 at 7 p.m. in the high school library. The PD covered cultural awareness and sensitivity. Athletic Director Brad Bertani covered several administrative and goal oriented items for the coaches.

A special thank you to our School Counselors and Student Services Staff for all their work to organize Kindness Week across our district the week of January 27-31. It was wonderful to see our students and staff participating in so many great activities and acts of kindness across all three buildings.

Community Engagement

Grandview Heights High School Theatre Arts Program is proud to present The Music Man directed by April Olt, music directed by Andrew Grega, and choreographed by Megan Overly on Thursday, March 5, through Saturday, March 7, 2020. All performances will be at the Grandview Heights High School Auditorium.

Our district Quality Profile 2020 is near completion and will be mailed to all district residences soon. The winter newsletter – A Special Report on our Facilities Master Plan and Construction – is being drafted and will be mailed to all district residences in March.

We have completed three curriculum guides – Mathematics, Science, and Global Language – Spanish – to complement our suite of academic publications.

We are in the midst of EILMS Principal interviews and have engaged students, staff, and parents to participate in Round 2 of interviews to occur on February 24.

We have been working closely with the City of Grandview Heights regarding construction logistics and how to best communicate information to residents including a listserv sign-up on our website for construction updates.

GHS will partner with Grandview Heights Parks and Recreation Department and Kidslinked.com to present the 5th Annual Summer Enrichment and Camp Expo on February 27.

Discussion Topic – Video Taping of Board Meetings

The Board of Education resumed its discussion about video recording Board meetings. Mr. Culp explained that the cost would be \$530 per meeting. If the Board elected to audio record in lieu of video recording, closed captioning would be required, and that cost would be approximately \$225 per meeting.

Mrs. Gephart stated that she felt recordings of the meetings should be readily available on the website, but indicated she didn't have a strong feeling of whether it should be video or audio.

Mr. Truett suggested the Board move forward with video recordings. Mr. Bode and Mrs. Gephart indicated they agreed. Mr. Culp stated that he would bring a price quote to the Board for approval at the next meeting.

Recommendations from Superintendent to the Board of Education:

Motion 20-070 (Curriculum and Instruction) Mr. Bode moved to approve the following:

1. Kenyon College KAP Contract
Recommend the board approve a college credit plus partnership agreement between the Grandview Heights City School District and Kenyon College, a private institution of high education, for the 2020-2021 academic year.

Mr. Gusé, seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Motion 20-071 (Board Policy) Mr. Gusé moved to approve the following:

1. Board Policy (Final Reading)
Recommend the board consider the following policies on final reading.
 - a. BDDH (Also KD) – Public Participation at Board Meetings
 - b. GBR – Family and Medical Leave
 - c. GBR-R – Family and Medical Leave
 - d. KD (Also BDDH) – Public Participation at Board Meetings
 - e. BD – School Board Meetings
 - f. BDDB – Agenda Format
 - g. BDDC – Agenda Preparation and Dissemination
 - h. Professional Leave Form

Mrs. Gephart seconded the motion.

Mr. Gusé requested the Board consider modifying the language in policy GBR (Family and Medical Leave) to allow more time for employees in need of family/medical time off from work.

Mr. Truett explained that adopting the policies as presented would keep the policy the same as it currently is and Mr. Culp could work with Mr. Gusé and the Board attorney to evaluate the proposed language and related implications and bring back a recommendation to the Board at a future meeting if desired.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.
Motion carried 5-0.

Motion 20-072 (Construction Project Authority) Mr. Bode moved to approve the following:

1. Resolution Designating Board's Authorized Representative for Construction Projects and Delegating Authority to Conduct Business Related to the Projects, Including Change Order Authority
Recommend the board approve the following resolution:

The Superintendent requests designation as the Board's authorized representative for construction projects and delegation of authority to conduct business related to the construction project for District improvements, including change order authority.

Background:

1. The Board is undertaking a District-wide capital improvements program, which includes a new middle school, renovations to the high school, and other District improvements (all of which is referred to as the Project).
2. The Board wishes to designate an authorized representative to make decisions on behalf of the Board, and the Superintendent is the appropriate person to serve as its authorized representative to make decisions related to the Project, as well as participating in the selection process for professionals to provide services for the Project between Board meetings or to determine that a special meeting should be requested to make a Project decision by the Board.
3. When using the CMR delivery method, the Board is also required to approve subcontractor criteria presented by the CMR and to approve the list of prequalified subcontractors from which pricing will be solicited to perform the work on the Project, and the Board's authorized representative may make these decisions.
4. During construction of the Project, there will be changes to the work to be performed by the CMR and other contractors awarded construction contracts for the Project that may result in changes to the contract sum and/or time for performance of one or more construction contracts, and these changes may be documented by field work orders before final pricing and scope of work is determined, so that work can proceed without delay, and/or change orders prepared by the design firm selected for the Project or modifications to the guaranteed maximum price (GMP) through a GMP Amendment for the co-funded portion of the Project.
5. Changes to the contract sum or GMP must be documented in writing and approved and executed, after consultation with the project team. The Superintendent requests authority for changes up to the individual amount of \$50,000.00 for the Project, which will allow him to work with the Treasurer, design professional, and CMR expeditiously when changes are needed and allow the Project to progress without delay; change orders above \$50,000.00 will be brought to the Board for approval.
6. It is in the Board's best interest to authorize its Superintendent and Treasurer to conduct such other business related to the Project as is required between Board meetings, including, but not limited to, approval of bid or proposal packages for work on the Project, signature on behalf of the Board for approvals and agreements for services and work related to the Project (so long as such items have been included in the project budget approved by the Board for any individual improvement), establishment of bank accounts required for the Project, obtaining required insurance for the Project, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, and all other related business activities without the necessity of bringing each item before the Board for approval.

The Grandview Heights City School District Board of Education resolves as follows:

1. The Superintendent is designated as the Board's authorized representative for reviewing issues requiring a decision between Board meetings and to make decisions on behalf of the Board or to request a special meeting for the required decision by the Board as a whole, including meeting with other governmental agencies to review issues related to the Project and to negotiate the terms required for improvements.
2. The Superintendent and Treasurer, in consultation with each other, are authorized to conduct whatever business related to the capital program is required between Board meetings, including, but not limited to, approving bid or proposal packages for work on the Project, signing approvals and agreements for services and/or work in connection with the Project on behalf of the Board, approving subcontractor criteria and a short-list of prequalified subcontractors, placement of advertisements or posting of notices for bids or proposals for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, reviewing change orders for work under current construction contracts, and all other related business activities, including procurement of insurance coverage and establishment of banking accounts required for the Project.
3. The authority to approve and sign changes to the Project on behalf of the Board is delegated as follows:
 - (a) The Superintendent, in consultation with the Treasurer, may sign Change Orders and other documentation to amend or change an agreement related to the Project in the individual amount of \$50,000.00 per change order. This authority includes deletion of work from the Project scope and associated costs.
 - (b) The Treasurer is authorized to issue purchase orders and sign any related documents required to finalize changes approved under the authority granted in this resolution.
4. The design professional for the Project will maintain a record of all changes related to the Project and will provide a report of changes pending and resolved to the Board on a monthly basis.

Mrs. Gephart seconded the motion.

Mr. Bode and Mrs. Gephart expressed concern that paragraph #2 in the "Resolved" section of the resolution, as written, grants unlimited authority without a dollar amount cap. Mr. Bode recommended inserting "up to \$50,000" in that section of the resolution to clarify the intent of the resolution.

Mr. Culp also explained that this resolution is meant to allow work to continue when items of smaller significance require approval without having to wait until the next regularly scheduled Board of Education. It is not intended to circumvent Board of Education approval and anything approved by the Superintendent under this authority will be presented to the Board of Education at the following regularly scheduled meeting.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.
Motion carried 5-0.

Motion 20-073 (Business and Finance) Mrs. Gephart moved to approve the following:

1. Temporary Easement
Recommend the board approve a temporary easement and right of way with American Electric Power.
2. Then and Now Certifications
Recommend the board approve the following Then and Now certifications:
 - a. Summit County ESC, Online LPDC Management System, PO #34788
 - b. MKSK, Landscape Architecture Services, PO #34796
 - c. YellowBird Foodshed, Food Supplies, PO #34856
 - d. Educational Publisher, Groundbreaking Ceremony Programs, PO #34903
 - e. Nicole Wainscott, Supplies Reimbursement, PO #34860
 - f. Jefferson Rowe, Professional Development, PO #34954
 - g. Staples, Classroom Supplies, PO #34942
 - h. Star Beacon, Classroom Supplies, PO #34941

3. Adjustment to Appropriations and Estimated Revenue
Recommend the board approve the following adjustment to appropriations and estimated revenue:
 - a. 200-9131 Class of 2021 \$3,700
4. Vision Therapy Services
Recommend the board approve a contract for vision therapy services with the Educational Services Center of Central of Ohio.
5. Donations
Recommend the board accept the following donations:
 - a. Team sweatshirts and after game meals (estimated value \$800) to the Girls Basketball Team from Brian O'Mara
 - b. \$10,000 for equipment and supplies to the FIRST Robotics Program from the Bobcat Boosters

Mr. Bode seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Motion 20-074 (Personnel) Mr. Gusé moved to approve the following:

1. Spring Musical Personnel
Recommend the board approve the correction to the following Spring Musical personnel for the 2019-2020 school year:
 - a. Dave Lehnus; Pit Player, \$447.25
 - b. Allie Kramer; Pit Player, \$447.25
2. Classified Employees
Recommend the board approve the following classified employees:
 - a. Jaroslav Skrbek; Custodian, Step 8, \$18.80 per hour, effective February 17, 2020
 - b. Franklin Bright, Jr; Custodian, Step 8, \$18.80 per hour, effective February 17, 2020
3. Supplemental Contracts (GHEA, Article X, pg. 33-37)
Recommend the board approve the following supplemental contracts for licensed employees for the 2019-2020 school year:
 - a. Rob Ballinger; Track, Assistant Varsity Coach, Class V-3-M, \$4,200.90
 - b. Meredith Beam; Softball, Middle School Coach, Class V-1-4, \$2,520.54
 - c. Tyler Fitzgerald; Baseball, Head Coach, Class II-2-7, \$4,831.04
 - d. Kathy Kinnard; Tennis, Head Coach Boys, Class III-3-M, \$5,461.17
 - e. Christopher Reeder; Track, Middle School Coach, Class V-1-1, \$2,520.54
 - f. Brian Schoch; Track, Head Coach Boys and Girls, Class I-3-M, \$7,351.58
4. Supplemental Contracts (GHEA, Article X, pg. 33-37)
WHEREAS, the Board of Education has offered the following position(s) to those employees of the District who are licensed individuals and no such employee(s) qualified to fill the position(s) have accepted them/(it); and

WHEREAS, the Board of Education advertised the following positions as available to any licensed individual who is qualified to fill the position and who is not an employee of the Board, and no such person has applied for and accepted the position(s);

THEREFORE, BE IT RESOLVED, the Board of Education of Grandview Heights Schools hereby employs the individuals to fill the following positions for the 2019-2020 school year:

- a. Ramone Brant; Track, Assistant Varsity Coach, Class V-2-9, \$3150.68
 - b. Troy Byers; Bowling, Assistant Coach, Class VI-1-1, \$1680.36
 - c. Tim Fries; Track, Middle School Coach, Class V-2-5, \$3150.68
 - d. Larysa Gilbert; Softball, JV Coach, Class V-1-4, \$2520.54
 - e. Garrett Griffin; Baseball, Assistant Varsity Coach, Class V-2-6, \$3150.68
 - f. Tori Lynch; Softball, Head Coach, Class II-2-6, \$4831.04
 - g. Kristy Mason; Softball, Assistant Varsity Coach, Class V-3-M, \$4200.90
 - h. Pat McHugh; Track, Assistant Varsity, Coach, Class V-1-1, \$2520.54
5. MSL-Ohio 7th Grade Girls Basketball Tournament Payments
Recommend the board approve the following payments for the MSL-Ohio 7th Grade Girls Basketball Tournament:
- a. Tournament Manager - \$35.00 per game
 - b. Athletic Trainer - \$25.00 per game
 - c. Clock Operator/Scorekeeper - \$15.00 per game
 - d. Ticket Seller/take - \$15.00 per game
6. Increase in Hours
Recommend the board approve an increase in hours for the following classified staff:
- a. Maria Cantelmo, Cook/Cashier, increase from 3 hours per day to 4.5 hour per day
 - b. Alyssa Van Ausdal, Cook/Cashier, increase from 2 hours per day to 4.5 hours per day
7. Supplemental Job Description – Resident Educator Mentor
Recommend the board approve a Resident Educator Mentor supplemental job description.
8. Kids’ Club Personnel
Recommend the board approve the following Kids’ Club personnel:
- a. Sarah May; Team Leader, \$16.11 per hour, effective January 28, 2020
9. Kids’ Club Personnel
Recommend the board approve the following Kids’ Club personnel changes:
- a. Anne Brown; change from Recreation Leader to Team Leader, \$13.62 per hour, effective February 15, 2020
 - b. Jacqueline Dunn; change from Recreation Leader to Team Leader, \$13.62 per hour, effective February 15, 2020
10. Kids’ Club Employment Separation
Recommend the board the following Kids’ Club employment separation:
- a. Kayla Beight, Recreation Leader, effective January 9, 2020

Mr. Bode seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Motion 20-075 (Co-Curricular and Extracurricular) Mrs. Gephart moved to approve the following:

1. Resolution for OHSAA Membership for the 2020-2021 School Year
Recommend the board approve the following resolution:

WHEREAS, Grandview Heights City Schools of 1587 West Third Avenue, Columbus, Franklin County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not for profit; and

WHEREAS, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary Members of the OHSAA;

NOW THEREFORE BE IT RESOLVED by the Board of Education/Governing Board that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athletic eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FUTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the OHSAA Constitution, Bylaws, Sports Regulation, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

2. Field Trip

Recommend the board approved a field trip for the Boys Baseball Team to Cincinnati, Ohio, and Louisville, Kentucky, for baseball games:

- a. April 9-11, 2020
- b. 30 students/6 chaperones
- c. Travel by school vans
- d. No cost to student-athlete, Funded by the Baseball Activities Account

3. Co-Curricular and Extra-Curricular Volunteers

Recommend the board approve a list of volunteers.

Mr. Gusé seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Motion 20-076 (Other) Mr. Bode moved to approve the following:

1. Records Retention Schedule

Recommend the board approve the Ohio History Connection Local Government Records Manual and Records Retention Schedule.

Mr. Gusé seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Motion 20-077 (Adjourn) Mrs. Gephart moved to adjourn the meeting. Mr. Gusé seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

President Truett declared the meeting adjourned.

ATTEST:

President

Treasurer